

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT
562 MAPLE STREET, HATHORNE, MA 01937-0346

ANNUAL MEETING

MINUTES

JANUARY 14, 2016

MEMBERS PRESENT: M. Teixeira, Gloucester, Chairwoman
M. Patterson, Department of Agriculture
D. Blake, Beverly
M. Amato, Boxford, Secretary
W. Marquis, Danvers
G. R. Harvey, Essex
D. Ketcham, Hamilton
P. Anderson, Lynnfield
J. Sabella, Manchester
A. Liteplo, Middleton
E. Johnson, Nahant
J. Liacos, Peabody
B. Perkins, Rockport
T. St. Pierre, Salem, Vice Chairman
W. Jackson, Swampscott
W. Nichols, Wenham

MEMBERS ABSENT: L. Siewko-Story, Department of Agriculture, Secretary
C. Robinson, Topsfield
Department of Agriculture

OTHERS PRESENT: B. Lupini, Interim Superintendent
B. Morgan, Principal
M. Znamierowski, Business Manager
C. Worth, District Treasurer
C. Levesque, Recording Secretary
A. Marquis, Student Representative
H. Marchant, Student Representative

1. *Call to Order*

The meeting was called to order at 7:55 p.m. The recording secretary called the roll. The Chairwoman reported that there is a quorum.

A moment of silence was observed in memory of Marcia Sweeney, Marblehead Representative who recently passed away. Ms. Teixeira stated that Mrs. Sweeney's family would be invited to a future meeting to present them with her plaque.

2. *Election of Officers*

a. Chairperson

Motion made by Mr. Marquis, seconded by Mr. Sabella to nominate Ms. Teixeira as Chairwoman. Mr. Marquis stated that Ms. Teixeira has proven to be an extraordinary leader, allows free discussion and has the Committee moving in a forward and productive manner.

Ms. Teixeira stated that she appreciates the Committee's respect, openness, transparency and she will always accept feedback from members of the Committee.

No other nominations presented. Motion made by Mr. Liacos, seconded by Dr. Patterson to close nominations.

The Secretary was instructed to cast one (1) ballot for the office for Chairperson.

The Committee voted unanimously to elect Ms. Teixeira as Chairwoman of the Essex North Shore Agricultural & Technical School Committee.

b. Vice Chairperson

Motion made by Mr. Sabella, seconded by Mr. Marquis to nominate Mr. St. Pierre as Vice Chairman.

No other nominations presented. Motion made by Mr. Liacos, seconded by Dr. Patterson to close nominations.

The Secretary was instructed to cast one (1) ballot for the office of Vice Chairman.

The Committee voted unanimously to elect Mr. St. Pierre as Vice Chairman of the Essex North Shore Agricultural & Technical School Committee.

c. Secretary

Motion made by Mr. St. Pierre, seconded by Ms. Teixeira to nominate Ms. Amato as Secretary.

No other nominations presented. Motion made by Mr. Marquis, seconded by Mr. St. Pierre to close nominations.

The Secretary was instructed to cast one (1) ballot for the office of Secretary.

The Committee voted unanimously to elect Ms. Amato as Secretary of the Essex North Shore Agricultural & Technical School Committee.

3. *Allocation of Votes*

As required by the District Agreement, the weighted votes are adjusted to reflect the student enrollment as of October 1. The District Agreement states:

Section 2.5 Allocation of Votes

Each Member shall in any Committee vote or election be entitled to cast one vote. In addition, those Members representing Member Municipalities shall be entitled to cast one additional vote for each fifty students, or major portion thereof, who are residents of the Member's municipality and who are enrolled as full-time students in grades 9 through 12, inclusive, in any school operated by the District as of October 1 of the preceding calendar year.

By way of illustration, additional votes for Member Municipalities with enrollments greater than 25 students shall be allocated as follows:

Enrollment	Additional Votes
26 to 75	1
76 to 125	2
126 to 175	3
176 to 225	4
226 to 275	5
276 to 325	6
326 to 375	7

The breakdown of weighted votes effective January 1, 2016 is as follows:

COMMUNITY	ENROLLMENT	WEIGHTED VOTE
Beverly	110	3
Boxford	20	1
Danvers	108	3

Essex	18	1
Gloucester	89	3
Hamilton	14	1
Lynnfield	19	1
Manchester-by-the-Sea	5	1
Marblehead	16	1
Middleton	36	2
Nahant	4	1
Peabody	222	5
Rockport	15	1
Salem	170	4
Swampscott	25	1
Topsfield	11	1
Wenham	10	1

The Members appointed by the Commissioner of Agriculture shall cast one vote each as provided in the Enabling Act.

4. *Student Representatives Report*

Ms. Marquis reported that a new athletic program Co-Ed Gymnastics was added to the winter sports program. All of the winter sports programs have seen a growth in student participation over the previous year.

Ms. Marchant reported that there are two students running for State Officer positions for Skills/USA. The Skills/USA District Competition is scheduled for March 10, 2016 and State Competition is scheduled for the end of April.

Skills/USA is planning a “Cash Calendar” fundraiser in March.

The Junior Health Assisting program students participated in a program at Putnam Farms in which the students and the facility helped health assisting students learn what it’s like to work with their residents. Students spent a semester visiting with those living with some form of dementia. Students took part in the Hand Project, in which a student takes a photo of his or her hand with a resident’s hand, and then the student writes what they have done together.

5. *Old Business*

No report.

6. *Out of State Field Trip Requests*

- Motion made by Mr. St. Pierre, seconded by Mr. Jackson to approve an out-of-state field trip for grade 10 plumbing program students to Viega Training Facility in Nashua, New Hampshire on January 22, 2016. Motion carried unanimously.
- Motion made by Dr. Patterson, seconded by Mr. Marquis to approve an out-of-state field trip request for environmental technology students to Hunsman Marine Science Center in New Brunswick, Canada from May 9, 2016 through May 13, 2016. Motion carried unanimously.

7. *Finance Subcommittee*

An Agreement for Services between the District and Ms. Karen Schwartzman with Polaris Public Relations to provide public relations counsel in times of crisis or unexpected events.

In exchange for services, the District agrees to compensate Polaris with a one-time \$5,000 retainer⁵, and for hours exceeding 20 during the one-year contract period, at the rate of \$300 per hour billed monthly. Travel time between Boston and Hathorne will be accounted for at 50 percent.

Superintendent Lupini stated that he has worked with Ms. Schwartzman in the past and found her to be very helpful when school districts encounter crisis or unexpected events.

Members discussed the pros and cons of hiring a public relations person to represent the District.

Mr. Liacos asked the Superintendent if he felt it was necessary to enter into this agreement. Superintendent Lupini answered yes; it is in the Committee's best interest.

Mr. Liacos stated that the press will contact members of the Committee and it is his 1st Amendment Right to speak to the press.

Superintendent Lupini stated that the PR person's role is supportive and advisory. This person works with the Chairwoman but does not speak for the Committee.

Motion made by Mr. Marquis, seconded by Mr. St. Pierre to authorize the District to allocate and not to exceed \$5,000 for services performed by Polaris Public Relations.

Ms. Teixeira stated that she supports the motion and would also receive direction from Attorney Stonberg.

Roll Call Vote:

YES – Dr. Patterson, Mr. Blake, Ms. Amato, Mr. Marquis, Mr. Harvey, Mr. Ketcham, Mr. Sabella, Mrs. Liteplo, Ms. Johnson, Mr. Liacos, Mr. Perkins, Mr. St. Pierre, Mr. Jackson, Mr. Nichols, Ms. Teixeira
NO – None

YES – 15 Weighted – 29
NO – 0 Weighted – 0 Motion carries unanimously.

8. *New Business*

No report.

9. *Warrant*

Motion made by Mr. Perkins, seconded by Mr. Marquis to approve the warrant of January 14, 2016 and place it on file for audit. Motion carried unanimously.

Ms. Johnson left the meeting at 8:40 p.m.

10. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson, in accordance with M.G.L., Chapter 30A, Section 180-25*

11. *Adjourn*

Motion made by Mr. Marquis, seconded by Mr. St. Pierre to adjourn. Motion carried unanimously.

Ms. Teixeira, Chairwoman, declared the meeting adjourned.

The Essex North Shore Agricultural and Technical School Committee adjourned at 8:42 p.m.

Respectfully submitted,

Secretary

All reference documents and reports are filed in the Superintendent-Director's office.