

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT
562 MAPLE STREET, HATHORNE, MA 01937-0346

MEETING OF THE SCHOOL COMMITTEE AS A WHOLE UNDER THE AUSPICE OF THE ACTING
SUPERINTENDENT SEARCH COMMITTEE

MINUTES

SEPTEMBER 10, 2015

MEMBERS PRESENT: M. Patterson, Department of Agriculture
M. Teixeira, Gloucester, Essex, Chairwoman
M. Amato, Boxford
W. Marquis, Danvers
G.R. Harvey, Essex
D. Ketcham, Hamilton
P. Anderson, Lynnfield
J. Sabella, Manchester
A. Liteplo, Middleton
E. Johnson, Nahant
J. Liacos, Peabody (Arrived 6:36 p.m.)
B. Perkins, Rockport
T. St. Pierre, Salem
W. Jackson, Swampscott
C. Robinson, Topsfield
W. Nichols, Wenham

MEMBERS ABSENT: M. Sweeney, Marblehead, Vice Chairman
L. Siewko-Story, Department of Agriculture, Secretary
D. Blake, Beverly
Department of Agriculture

OTHERS PRESENT: B. Morgan, Principal
M. Znamierowski, Business Manager
C. Worth, District Treasurer
C. Levesque, Recording Secretary

1. Call to Order

The meeting was called to order at 6:00 p.m. The recording secretary called the roll. It was noted that a quorum was present.

Ms. Teixeira explained the process and timing for the interviews. Members would have a chance to direct questions to the candidates. Ms. Teixeira reported that the interviews are being recorded.

Ms. Teixeira reported that Mr. Sabella filed a Disclosure of Appearance of Conflict of Interest as Required by G.L. c. 268A, 23(b)(3). Ms. McDonough and Mr. Sabella's wife are both employed by Endicott College.

2. Interview of Candidates for Interim Superintendent

Ms. Marsha A. McDonough's interview began at 6:00 p.m.

In closing Ms. McDonough thanked the Committee for considering her for this position and feels it would be a good fit for everyone.

[Mr. Liacos arrived at 6:36 p.m.]

Dr. William Lupini, current Superintendent of the Public Schools of Brookline, interview began at 7:15 p.m.

In closing Dr. Lupini stated that his qualifications and experience make him an excellent candidate for this position. Dr. Lupini thanked the Committee for the opportunity.

Motion made by Mr. Marquis, seconded by Mr. St. Pierre to enter into negotiations with Dr. Lupini as Interim Superintendent for Essex North Shore Agricultural & Technical School District.

Roll Call Vote:

YES – Dr. Patterson, Ms. Amato, Mr. Marquis, Ms. Teixeira, Mr. Ketcham, Mrs. Liteplo, Ms. Johnson, Mr. Liacos, Mr. St. Pierre, Mr. Robinson

NO – Mr. Harvey, Dr. Anderson, Mr. Sabella, Mr. Perkins, Mr. Jackson, Mr. Nichols

YES – 10 WEIGHTED VOTE – 20

NO – 6 WEIGHTED VOTE – 7

Motion made by Mr. Marquis, seconded by Ms. Amato to reconsider the Roll Call Vote.

Roll Call Vote:

YES – Dr. Patterson, Ms. Amato, Mr. Marquis, Mr. Harvey, Ms. Teixeira, Mr. Ketcham, Dr. Anderson, Mr. Sabella, Mrs. Liteplo, Ms. Johnson, Mr. Liacos, Mr. Perkins, Mr. St. Pierre, Mr. Jackson, Mr. Robinson, Mr. Nichols

YES – 16 WEIGHTED VOTE – 27

NO – 0 WEIGHTED VOTE – 0

Motion carried unanimously

Motion made by Mr. Marquis, seconded by Ms. Amato to enter into negotiations with Dr. Lupini as Acting Superintendent for Essex North Shore Agricultural & Technical School District.

Roll Call Vote:

YES – 16 WEIGHTED VOTE – 27

NO – 0 WEIGHTED VOTE – 0

Motion carried unanimously

REGULAR SCHOOL COMMITTEE MEETING

1. Call to Order

Motion was made by Mr. St. Pierre, seconded by Ms. Amato to Open the Regular School Committee Meeting at 8:24 p.m.

2. Election of Chairperson

Motion was made by Mr. Marquis, seconded by Mr. Sabella to nominate Ms. Teixeira for Chairwoman of the Essex North Shore Agricultural & Technical School District.

There were no other nominations presented.

Motion was made by Mr. Marquis, seconded by Mr. Sabella and VOTED unanimously to close the nominations.

The Secretary was instructed to cast one (1) ballot for Ms. Teixeira for Chairwoman.

3. Acting Superintendent Contract Negotiations
Ms. Teixeira referred the matter to the Personnel Sub-Committee to prepare to negotiate a contract with the Dr. Lupini, Acting Superintendent as soon as possible.

4. Approval of Tentative Meeting Minutes
Motion made by Mr. Marquis, seconded by Mr. St. Pierre to approve the July 30, 2015 Regular Meeting Minutes as amended. Abstentions: Dr. Anderson, Mr. Liacos and Dr. Patterson. Motion carried.

Motion made by Mr. St. Pierre, seconded by Mr. Ketcham to approve the August 11, 2015 Special Meeting Minutes as presented. Abstentions: Mr. Harvey, Mrs. Liteplo, Ms. Johnson, Mr. Robinson, Dr. Patterson. Motion carried.

Motion made by Mr. St. Pierre, seconded by Mr. Ketcham to approve the August 20, 2015 Regular Meeting Minutes as presented. Abstentions: Mr. Jackson and Mr. Robinson Motion carried.

5. Business Managers Report
There was no report.

6. Communications
The Committee accepts notification that Dr. Mark E. Allara, M. D. will serve as the school's physician.

7. Principal's Report
Adult Education Update
Mr. Morgan reported that he is working to obtain the current enrollment status of Adult Education enrollment from the Director. Last spring 11 courses had enrollment figures to justify running those classes.

After discussion Ms. Teixeira stated that the Committee will receive a full report regarding Adult Education at the October 8th meeting.

Out of District Student

The Chair recognized Mrs. Cassia Gilroy a Cosmetology teacher at Essex Technical High School. Mrs. Gilroy residence is in Salisbury and Mr. O'Connell assured her that if her son was accepted as a 9th grade student he could explore all 24 CTE programs. She said it was very difficult to explain to her son that this might not be the case.

Members discussed various options that may be possible to rectify this matter.

Mrs. Gilroy thanked the Committee for their support and consideration in this matter.

[9:30 p.m. - Mr. Sabella left the meeting]

8. New Business
Authorize the Chair to Sign Melanson & Heath Engagement Letter for Audit
Mrs. Worth questioned item 5 of the engagement letter as a time frame is not identified. Members were concerned about the audit going back to FY10.

Ms. Teixeira will check with the auditing firm for clarification regarding these matters and report back at the October meeting.

Ms. Teixeira asked Committee members to email here their preference for assignment to a Sub-Committee.

Ms. Teixeira removed Mr. Marquis from the Personnel Sub-Committee and appointed him to the Finance & Property Sub-Committee.

Ms. Amato was removed from Finance & Property and appointed to Personnel Sub-Committee.

[9:42 p.m. Mr. Jackson left the meeting]

Ms. Teixeira stated that all public employees are required to complete the Ethics Commission's Conflict of Interest Law. If you are appointed to a board or committee, you are considered a municipal employee for conflict of interest purposes. There is a link available on the Essex Tech webpage under *Protocols & Additional Info* and click on the Conflict of Interest Training & Assessment tab. When you have completed the assessment please submit the certification to Mrs. Levesque.

Motion made by Mr. St. Pierre, seconded by Mr. Perkins to approve application for payment in the amount of \$146,331.00 for the Fish Barn. Motion carried unanimously.

9. Sub-Committee Reports

Finance Sub-Committee

Non-Association Step & Column Placement

Motion made by Dr. Anderson, seconded by Mr. St. Pierre to place the Special Education Secretary on Grade 9-Step 10 and Main Office Receptionist on Grade 8-Step 8 of the FY14 AFSCME Salary Schedule retroactive to July 1, 2015 for a total cost of \$11,433.00, as recommended by the Finance Sub-Committee. Motion carried unanimously.

Public Address System for Stadium

Motion made by Dr. Anderson, seconded by Mr. St. Pierre to approve \$9,191.23 for a stadium public address system using funds from the School Choice Revolving Account, as recommended by the Finance Sub-Committee. Motion carried unanimously.

Appointment of Chief Procurement Officer

Motion made by Dr. Anderson, seconded by Mr. St. Pierre to appoint Mrs. Znamierowski as the Chief Procurement Officer, as recommended by the Finance Sub-Committee. Motion carried unanimously.

Farm Stand Bakery

Motion made by Dr. Anderson, seconded by Mr. St. Pierre to approve funds not to exceed \$18,363.66 from Chapter 74 Tuition funds to outfit the Farm Stand Bakery for use by culinary, as recommended by the Finance Sub-Committee. Motion carried unanimously.

ATG

Motion made by Dr. Anderson, seconded by Mr. St. Pierre to approve waiving the facility usage fee for ATG for use the facility for two nights. In exchange for waiving the fee three of the school's instructors will attend at no cost, as recommended by the Finance Sub-Committee. Motion carried unanimously.

Career Technical Education Budget

Motion made by Dr. Anderson, seconded by Dr. Patterson to approve CTE expenditures not to exceed \$55,000.00 from School Choice funds, as recommended by the Finance Sub-Committee. Motion carried unanimously.

There was no meeting or report by the **District Policy Sub-Committee**

There was no meeting or report by the **Personnel Policy Sub-Committee**

10. Old Business

There was no Old Business to report at this time.

11. Warrant
Motion made by Dr. Anderson, seconded by Mr. St. Pierre to adopt the warrant of September 10, 2015 and place it on file for audit.
12. Adjourn
Motion made by Dr. Patterson, seconded by Mr. Nichols to adjourn. Motion carried unanimously.

Ms. Teixeira, Chairwoman, declared the meeting adjourned.

The Essex North Shore Agricultural and Technical School Committee adjourned at 10:14 p.m.

Respectfully submitted,

Secretary

All reference documents and reports are filed in the Superintendent-Director's office.