

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT  
562 MAPLE STREET, HATHORNE, MA 01937-0346

REGULAR MEETING

MINUTES

AUGUST 20, 2015

MEMBERS PRESENT: M. Patterson, Department of Agriculture  
G.R. Harvey, Essex, Chairman  
M. Sweeney, Marblehead, Vice Chairman  
M. Amato, Boxford  
W. Marquis, Danvers  
M. Teixeira, Gloucester  
D. Ketcham, Hamilton  
P. Anderson, Lynnfield  
J. Sabella, Manchester  
A. Liteplo, Middleton  
E. Johnson, Nahant  
J. Liacos, Peabody  
B. Perkins, Rockport  
T. St. Pierre, Salem  
W. Nichols, Wenham

MEMBERS ABSENT: L. Siewko-Story, Department of Agriculture, Secretary  
D. Blake, Beverly  
W. Jackson, Swampscott  
C. Robinson, Topsfield  
Department of Agriculture

OTHERS PRESENT: B. Morgan, Principal  
M. Znamierowski, Business Manager  
C. Worth, District Treasurer  
C. Levesque, Recording Secretary

1. Call to Order

The meeting was called to order at 7:00 p.m. The recording secretary called the roll. It was noted that a quorum was present.

Mr. Harvey announced that effective immediately he was stepping down as Chairman of this Committee. Mr. Harvey made this decision due to future personal commitments that require his presence. Mr. Harvey thanked the Committee for their support and passed the gavel to Mrs. Sweeney, Vice Chairman.

Motion made by Mr. Sabella, seconded by Mr. Ketcham to accept Mr. Harvey's notice of relinquishing the role of Chairman with deep regret and thanks for his many years of service. Motion carried unanimously.

2. Approval of Tentative Regular Meeting Minutes of July 30, 2015

Mrs. Sweeney stated that the Minutes were not available.

3. Business Manager's Report

Mrs. Znamierowski reported that she is working on the End of the Year (EOY) Report and anticipates having it completed by the end of September. Mrs. Znamierowski added that the EOY is due September 18<sup>th</sup> and will request an extension.

4. Communications

Mr. Liacos stated that he submitted a request of Motions for the Committee to take into consideration. After discussion, the Motions will be referred to District Policy.

Motion made by Mr. Harvey, seconded by Ms. Teixeira to move Items 5a & 5b Out of Order. Motion carried unanimously.

5a. Sports Complex Presentation

Mr. Morgan introduced Mr. DeVellis and Mr. Rouisse to the Committee.

Mr. DeVellis presented pertinent information regarding the Essex Center Sports Complex. The sports complex is a multi-use sports facility, including 2 ice rinks, turf field, training area and mezzanine comprised of 111,000+ square feet with approximately 300 parking spaces. Mr. DeVellis reported that the construction and management of the Sports Complex is at no expense to the District. They are entering into a contract with the State and there is no liability or responsibility assumed by the District for this project. Mr. DeVellis stated that he expects DCAM to release the Land Lease to the Inspector General for final review. After approval from the Inspector General the next step will be the long anticipated groundbreaking.

Mr. DeVellis stated that there are issues i.e. 25 Year Land Lease with DCAM and lifetime expectancy of furniture, fixtures and equipment (FFE). Upon termination of the lease the tenant will be allowed to remove items that are not permanently affixed to the structure.

Ms. Teixeira stated she is hearing that the Sports Complex will enter into a Land Lease with the State and not the District. Mr. DeVellis explained that this is due to the fact that the District does not have a lease with the State.

Ms. Teixeira asked Mr. DeVellis if there is an attorney currently assisting with this project. Mr. DeVellis answered they are working with Attorney Jack McGlynn.

Dr. Patterson spoke of the benefits of a multi-million dollar sports complex and support for the project.

5b. North Shore Community College Early College Presentation & Memorandum of Agreement  
President Patricia Gentile and Dr. Karen Hynick thanked the Committee and District for the collaboration and partnership of North Shore Community College and Essex Technical High School. Dr. Hynick stated that after several meetings members from both schools have mapped seven (7) pathways for students to enroll in Early College Dual Enrollment. Dr. Hynick reported the benefits for Essex Technical students' to participate in this program. Dr. Hynick anticipates enrollment to begin in the Spring of 2016.

Dr. Hynick reported that they are looking to establish a cost per student per course compared to one year as a fully matriculated student in college.

Dr. Patterson stated that this is a fantastic opportunity for the students attending Essex Tech.

Mr. Liacos stated that he was involved in matriculating horticulture with North Shore Community College and it is critical to make sure the student chooses courses that allow the credits to transfer.

Motion made by Dr. Patterson, seconded by Mr. Ketcham to approve the Early College Memorandum of Agreement between North Shore Community College and Essex North Shore Agricultural & Technical School District. Motion carried unanimously.

4. Return to Items Under Communications

Motion made by Dr. Patterson, seconded by Mr. Marquis to accept the resignation notification of Stacy Corbo with regret and thanks. Motion carried unanimously.

5. Principal's Report

MAVA 2016 Leadership Academy II

Mr. Morgan is requesting permission to attend the 2016 Leadership Academy II. The fee per participant is \$1,900.00 and to be paid by the sponsoring school district. Mr. Morgan stated there are Professional Development funds available to pay this fee. Mr. Morgan stated there are additional costs for lodging and transportation that should be provided by the school district.

Motion made by Dr. Patterson, seconded by Ms. Teixeira to approve Mr. Morgan's participation in the MAVA 2016 Leadership Academy II. Motion carried unanimously.

2015-16 Student Handbook

Mr. Morgan reported on the key changes made to the Student Handbook were attendance and discipline.

Motion made by Dr. Anderson, seconded by Ms. Teixeira to approve the 2015-16 Student Handbook as presented. Motion carried unanimously.

European Field Trip

Motion made by Mr. Harvey, seconded by Ms. Teixeira to approve the European Field Trip submitted by instructors Karen McKay, Nicole Grace, Joel Spruance, and Kevin Strob to London, Paris and Italy from April 15, 2016 to April 24, 2016. Motion carried unanimously.

Agenda Item 5g – Farm Stand Bakery will be tabled to the September School Committee meeting.

2015-16 Revised Admissions Policy

Motion made by Ms. Teixeira, seconded by Ms. Amato to approve the 2015-16 Revised Admissions Policy. Motion carried unanimously.

Perkins IV Five-Year Local Plan

Mr. Morgan stated that the Plan was included with the packet for members to review. The Plan has been approved by the Department of Elementary & Secondary Education. The District is waiting for approval of the allocation of funds from the Perkins grant.

Mr. Morgan made the Committee aware of a situation regarding a faculty member's child attending Essex Technical High School as a freshman in the 2015-16 school year.

After discussion a motion made by Ms. Teixeira, seconded by Mr. St. Pierre to direct Mrs. Znamierowski to contact the Board of Education for clarification regarding this matter. Motion carried unanimously.

6. New Business

Elect Official & Alternate Voting Delegates for the 2015 MASC/MASS Joint Conference

Motion made by Dr. Patterson, seconded by Mr. St. Pierre to elect Ms. Teixeira as the Official Voting Delegate and Ms. Amato as the Alternate Voting Delegate for the Joint Conference.

Chairman Position for the Essex North Shore Agricultural & Technical School District

Motion made by Mr. Marquis, seconded by Mr. St. Pierre to place Appoint Chairman as the first item to the September agenda. Motion carried unanimously.

Members expressed appreciation to Mr. Harvey for the twelve years he served as Chairman to the Committee. Many members have benefited from his tenure and commitment.

7. Sub-Committee Reports  
Finance Sub-Committee

Motion made by Mr. Marquis, seconded by Mr. St. Pierre to enter into an Audit Agreement with Melanson, Heath & Co. not to exceed \$40,000.00. Ms. Teixeira stated that the audit is not limited to only management. Mrs. Worth stated that #5 of the proposal does not indicate a time frame. Motion carried unanimously.

Ms. Teixeira reported that Mr. Gilbert, MASC Field Representative, recently attended a Finance Sub-Committee meeting for the purpose of developing a budget. Ms. Teixeira will share the documents with members of the School Committee.

Noted: Mr. Liacos left the meeting at 8:55 p.m.

Pole Barn

Mr. St. Pierre reported that the contingency fund for construction is depleted. Mrs. Znamierowski reported that there is \$312,000.00 available in stabilization funds which are funds set aside for capital projects.

Mr. St. Pierre will obtain construction figures for the Pole Barn and report back to the Committee in September.

Ms. Teixeira suggested that Mr. St. Pierre refer the matter of the Pole Barn to the School Building Committee. Mr. St. Pierre agreed and will schedule a meeting of the School Building Committee in the very near future.

There was no meeting or report by the **District Policy Sub-Committee**

There was no meeting or report by the **Personnel Policy Sub-Committee**

Acting Superintendent Search

Ms. Teixeira reported that ten applications were received. All future meetings of the Search Committee will be held in Executive Session. Ms. Teixeira anticipates that at least two candidates will be brought forward to the full Committee.

8. Old Business

There was no Old Business to report at this time.

9. Warrant

Motion made by Dr. Anderson, seconded by Mr. St. Pierre to adopt the warrant of August 20, 2015 and place it on file for audit.

10. Executive Session

Motion made by Mr. St. Pierre, seconded by Ms. Teixeira to enter into Executive Session to discuss strategy with respect to possible litigation and to reconvene in public session for the sole purpose to adjourn.

A Roll Call Vote was taken to enter Executive Session:

YES – Dr. Patterson, Boxford, Danvers, Gloucester, Hamilton, Lynnfield, Manchester by the Sea, Middleton, Nahant, Rockport, Salem, Essex

NO - None

YES – 12

WEIGHTED – 19

NO – 0

WEIGHTED – 0

Motion Carried Unanimously.

The Essex North Shore Agricultural and Technical School Committee entered Executive Session at 9:13 p.m.

The Essex North Shore Agricultural and Technical School Committee returned to Public Session at 9:25 p.m.

11. Adjourn

Motion made by St. Pierre, seconded by Dr. Anderson to adjourn. Motion carried unanimously.

Ms. Teixeira, Temporary Chairman, declared the meeting adjourned.

The Essex North Shore Agricultural and Technical School Committee adjourned at 9:25 p.m.

Respectfully submitted,

Secretary

*All reference documents and reports are filed in the Superintendent-Director's office.*