

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT  
562 MAPLE STREET, HATHORNE, MA 01937-0346

REGULAR MEETING

MINUTES

JUNE 11, 2015

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman  
L. Siewko-Story, Department of Agriculture, Secretary  
D. Blake, Beverly  
M. Amato, Boxford  
W. Marquis, Danvers  
M. Teixeira, Gloucester  
D. Ketcham, Hamilton  
P. Anderson, Lynnfield  
J. Sabella, Manchester  
A. Liteplo, Middleton  
E. Johnson, Nahant  
J. Liacos, Peabody  
B. Perkins, Rockport  
T. St. Pierre, Salem  
W. Jackson, Swampscott  
C. Robinson, Topsfield  
W. Nichols, Wenham

MEMBERS ABSENT: M. Sweeney, Marblehead, Vice Chairman  
M. Patterson, Department of Agriculture  
Department of Agriculture

OTHERS PRESENT: D. O'Connell, Superintendent-Director  
B. Morgan, Principal  
M. Znamierowski, Business Manager  
C. Worth, District Treasurer  
C. Levesque, Recording Secretary  
Mr. Peter Frazier, Senior VP, FirstSouthwest

1. Call to Order

The meeting was called to order at 7:04 p.m. The recording secretary called the roll. It was noted that a quorum was present.

2. Tentative Regular Meeting Minutes of May 14, 2015 for Approval

Motion made by Mrs. Sweeney, seconded by Mr. St. Pierre to approve the Tentative Regular Meeting Minutes of May 14, 2015 as presented. Motion carried. Abstentions: Dr. Story, Mr. Anderson, Mr. Perkins, Mr. Jackson and Mr. Robinson.

Motion made by Mr. St. Pierre, seconded by Mr. Ketcham to move Item 6a Out of Order. Motion carried unanimously.

6a. Design & Visual Communications Senior Project Mural Presentation

Ms. Angelina Spanks from Gloucester stated that the seniors in Design & Visual Communication are gifting a mural to the school and seeking the School Committee's permission to install it permanently in an area of the high school. Ms. Spanks explained the process used in developing the mural named Oceanus.

Motion made by Mr. St. Pierre, seconded by Mr. Marquis to accept the contribution from the Design and Visual Communication students. Motion carried unanimously.

3. Business Manager’s Report

Mrs. Znamierowski reported that the Balance Sheets for March 31, 2015 and April 30, 2015 were included in the packet. At this time cash flow is good. Of the fifty-three (53) communities that were invoiced eight remain outstanding for payment of Ch. 74 tuition and transportation assessments. Mrs. Znamierowski will continue to follow up with the eight communities for payment.

Motions made by Dr. Anderson, seconded by Ms. Teixeira to accept the March 31, 2015 and April 30, 2015 Balance Sheets as presented. Motion carried unanimously.

Motion made by Mr. Marquis, seconded by Mr. St. Pierre to accept the donation of a 1999 Plymouth Voyager with 30,000 miles from the Hunt Nursing & Rehabilitation Center in Danvers and a \$100.00 check from CAPS Auto Wrecking Corporation for the disposal of vehicles that were used for education purposes. Motion carried unanimously.

Mr. Frazier, Senior VP with FirstSouthwest was introduced to the Committee. Mr. Frazier reported on the Bid Results for the District’s \$15,355,000.00 General Obligation State Qualified School Bonds.

The proceeds of the bonds will be used to retire the bond anticipation notes (BANs) taken out to finance the construction of the new technical and agricultural high school, which was completed in the summer of 2014. The total cost of the project was \$133.7 million. After the application of state grants and the sale of the Middleton campus, the district’s share is \$31.5 million. The BANs outstanding will be retired with the final payment from the state toward project costs.

Mr. Marquis asked if the pension obligation of Essex Aggie retirees would come up with Standards & Poor.

Mr. O’Connell answered that Representative Brad Hill is working on legislation that the state should assume the liability of Essex Aggie retirees.

Motion made by Dr. Story, seconded by Mr. Marquis that the sale of the \$15,355,000 General Obligation State Qualified School Bonds of the District dated June 18, 2015 (the “Bonds”), to Janney Montgomery Scott LLC, at the price of \$15,744,784.21 is hereby approved and confirmed. The Bonds shall be payable on June 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2016	\$340,000	2.00%	2027	\$ 495,000	3.00%
2017	320,000	3.00	2028	510,000	3.00
2018	330,000	4.00	2029	525,000	3.125
2019	340,000	4.00	2030	540,000	3.25
2020	355,000	5.00	2031	555,000	3.375
2021	370,000	5.00	2032	575,000	3.375
2022	390,000	5.00	2033	595,000	3.50
2023	410,000	5.00	2034	615,000	3.50
2024	430,000	5.00	2035	640,000	3.625
2025	450,000	5.00	2039	2,810,000	4.00
2026	475,000	4.00	2043	3,285,000	4.00

That the Bonds maturing on June 1 of the years 2039 and 2043 (each, a “Term Bond”) shall be subject to mandatory redemption or mature as follows:

Term Bond due June 1, 2039

<u>Year</u>	<u>Amount</u>
2036	\$660,000
2037	690,000
2038	715,000
2039*	745,000

\*Final Maturity

Term Bond due June 1, 2043

<u>Year</u>	<u>Amount</u>
2040	\$775,000
2041	805,000
2042	835,000
2043*	870,000

\*Final Maturity

That in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 2, 2015 and a final Official Statement dated June 9, 2015 (the “Official Statement”), each in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted.

That the Bonds shall be subject to redemption, at the option of the District, upon such terms and conditions as are set forth in the Official Statement.

To approve the sale of the \$5,252,694 1.25 percent General Obligation Bond Anticipation Note of the District dated June 19, 2015, and payable June 17, 2016 (the “Notes”), to Eastern Bank at the price of par, plus a premium of \$40,795.63.

That in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 2, 2015, as revised June 8, 2015, and a final Official Statement dated June 9, 2015, each in such form as may be approved by the District Treasurer, be and hereby are ratified, confirmed, approved and adopted.

That the District Treasurer and the Chair of the Committee be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the District, which undertakings shall be incorporated by reference in the Bonds and the Notes, as applicable, for the benefit of the holders of the Bonds and the Notes from time to time.

That we authorize and direct the District Treasurer or the District Business Manager to establish post issuance federal tax compliance procedures in such form as the District Treasurer or District Business Manager and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and the Notes.

That each member of the Committee, the District Secretary and the District Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Dr. Story further certified that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town or City Clerk, as applicable, of each of the member municipalities of the District (collectively, the "Municipal Clerks") and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal buildings in which the offices of the Municipal Clerks and the District Secretary are located, or in accordance with an approved alternative method of notice prescribed or approved by the Massachusetts Attorney General as set forth in 940 CMR 29.03(4), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds and the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended. Motion carried unanimously.

The Essex North Shore Agricultural & Technical School Committee recessed at 7:45 p.m. to sign the documents required for the Bond and reconvened at 8:00 p.m.

#### 4. Communications

Communications included in the packet were read and accepted.

Mr. O'Connell referred to the article in the Salem News regarding graduation.

Also, the Danvers Herald had an article that Mr. Drew Sweeney participated in career day at Richmond Middle School. Mr. Sweeney is a graduate of North Shore Tech and currently interns with Culinary Arts.

Mr. O'Connell reported that the Dental Assisting sophomores attended a mandatory orientation at Tufts University School of Dental Medicine in Boston. The students will complete their clinical training two days per week beginning in September assisting the dental students chair side in the specialty dental clinics that are open to the public. Ms. Bailey, Instructor, is to be commended for setting up this amazing collaboration.

Mr. Sabella reported that the Auto Expo held on June 24<sup>th</sup> raised funds for the Essex North Shore Agricultural & Technical Foundation 501(c)(3). Mr. Sabella expressed appreciation to Culinary Arts for providing the refreshments and to the efforts of the Automotive Technology and Collision Repair faculty.

#### 5. Superintendent-Director's Report – Mr. O'Connell

Mr. O'Connell reported that a one year moratorium for Healthcare is in the Senate for review. Legal counsels for GIC and the Health Trust have no objection to the one year moratorium.

##### Sports Complex Update

Mr. O'Connell reported legal counsel and the DeVellis group have a draft lease agreement for the complex.

##### Facilities & Construction Update

Mr. O'Connell reported that he is close to finalizing a budget and settlement agreement with Gilbane Co. Mr. O'Connell added that sod has been installed on the fields.

##### Golf Tournament

Mr. O'Connell reported that the Golf Tournament is scheduled for August 24<sup>th</sup> at Ferncroft Country Club.

Mr. O'Connell asked the Committee if they were available to meet on July 30<sup>th</sup> or August 24<sup>th</sup> for an End of Year meeting. The consensus is that there would be a quorum on July 30<sup>th</sup>.

6. Principal's Report

Senior Week and Graduation

Mr. Morgan reported that Senior Week Activities included a Boston Harbor Cruise and a trip to Six Flags New England. The Senior Prom was held at the Black Swan Country Club in Georgetown on June 4<sup>th</sup>. Graduation Rehearsal was followed by a Barbecue and Senior Awards Night was held in the Gymnasium. Graduation was at the High School's Stadium on June 5<sup>th</sup> and was very well attended.

This was the last graduation for Mrs. White and Mrs. Skinner as they are retiring and were honored to participate in distributing a number of diplomas to the graduates.

Mr. Harvey thanked Committee members that were able to attend the graduation ceremony.

Mr. Morgan reported that the last day for students is June 25<sup>th</sup>.

School Committee Feedback from Emailed Surveys

Mr. Morgan reported that everyone had the opportunity to participate in the survey. He has not yet received the results from the CSCI survey or the Year End Reflections.

Out of State Field Trips

Motion made by Mr. St. Pierre, seconded by Ms. Teixeira to approve the Out of State Field Trip for Natural Resource Management students to Piscataquog River Park in Manchester, NH on June 22, 2015. Motion carried unanimously.

7. Old Business

Mr. Harvey stated he expects that the Department of Agriculture vacant seat will be filled in the very near future.

Mr. O'Connell reported that he recently met with the Department of Agriculture Commissioner and recommended to him the reappointment of Dr. Story and Dr. Patterson to the School Committee.

8. Sub-Committee Reports

Finance & Property Sub-Committee

Motion made by Dr. Anderson, seconded by Ms. Teixeira that the District Treasurer is hereby authorized under the provisions of General Laws, Chapter 71, Section 16 (g), as amended by Chapter 463 of the Acts of 2004, and with the approval of the Chairman of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2015, and to issue a note or notes thereof, payable within one year, and to review any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. Motion carried unanimously.

Motion made by Ms. Teixeira, seconded by Mr. Marquis that the District accept the Massachusetts Department of Elementary and Secondary Education FY16 Non-Resident Vocational Tuition Rates of \$17,556.00 per student. Motion carried unanimously.

There was no meeting or report by the **District Policy Sub-Committee**.

Personnel Policy Sub-Committee

The Personnel Subcommittee met to review the revised Administrative Organization Chart.

Mr. O'Connell reported on the revisions and stated that these result a in cost savings of \$60,000 to \$80,000.

Motion was made by Ms. Teixeira, seconded by Mrs. Amato to adopt the revised Administrative Organization Chart.

Discussion followed and Ms. Teixeira amended the motion to change the position of the Public Relations & Literacy Coordinator to Community Relations & Literacy Coordinator. Motion carried unanimously.

9. New Business

Mr. O'Connell reported that new leadership to represent AFT has been elected and introduced newly elected President Mr. Joel Spruance.

Mr. Spruance introduced the officers, Mr. Jody Norton, Vice President; Mr. Matthew Gwilliam, Treasurer and Ms. Jillian Plante, Secretary.

Mr. Spruance stated that they are excited to be teaching in a school district that is a model for the country and their first priority as educators is their students. Mr. Spruance feels confident that the District and Union will find a fair and equitable agreement.

Ms. Teixeira requested a report be made at the July meeting of Superintendent O'Connell's vacation days including any buy back of vacation days.

10. Warrant

A motion was made by Mr. St. Pierre and seconded by Mrs. Sweeney and VOTED unanimously to accept the warrant of May 14, 2015 and place it on file for audit.

11. Executive Session

Motion made by Mrs. Sweeney, seconded by Mr. Marquis to enter into Executive Session for the purpose of discussing the reputation, character, physical condition or mental health rather than professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual and to return to public session for the sole purpose of adjournment.

A Roll Call Vote was taken to enter Executive Session:

YES – Dr. Story, Beverly, Boxford, Danvers, Gloucester, Hamilton, Lynnfield, Manchester by the Sea, Middleton, Nahant, Peabody, Salem, Swampscott, Topsfield, Wenham, Essex

NO - None

YES – 17                      WEIGHTED – 30

NO – 0                        WEIGHTED – 0

Motion Carries Unanimously.

The Essex North Shore Agricultural and Technical School Committee entered Executive Session at 8:45 p.m.

The Essex North Shore Agricultural and Technical School Committee returned to Public Session at 11:45 p.m.

12. Adjourn

Motion made by Mr. Ketcham, seconded by Mr. Marquis to adjourn. Motion carried unanimously.

Mr. Harvey, Chairman, declared the meeting adjourned.

The Essex North Shore Agricultural and Technical School Committee adjourned at 11:45 p.m.

Respectfully submitted,

Secretary

*All reference documents and reports are filed in the Superintendent-Director's office.*

Meeting Handouts

- Bid Results
- End of Year Reflection (Draft)
- Essex Technical High School Mission Statement